

**TOWN OF WALLACE**  
**MONTHLY TOWN COUNCIL MEETING**  
**August 10, 2023**  
**6:00 pm**

The Wallace Town Council held its regularly scheduled monthly meeting in the Council Chambers at the Town Hall.

The following Governing Body members were present:

Jason Wells, Mayor  
Council Member/Mayor Pro-tem Francisco Rivas-Diaz  
Council Member Jason Davis  
Council Member Frank Brinkley  
Council Member Jeff Carter  
Council Member Tasha Herring-Redd

The following members of the Governing Body were absent:  
none

Also Present were:

Rob Taylor, Town Manager	Anna H. Herring, Town Attorney
Jackie Nicholson, Town Clerk	Joseph Trollinger, Finance Director
Lisa Cottle, ORC WWTP	Stephanie Gonzales
Gage King, Airport Manager	Margaret Miles
Taylor Johnson, Director of Fire Operations	Stanley Skidmore
Jennifer Raynor, Librarian (via Zoom)	Marlane Carcopo (via zoom)

Mayor Jason Wells called the regular meeting to order with a quorum of the governing body members present and Council Member Jeff Carter gave the invocation.

The Pledge of Allegiance was recited.

Presentations

Director of Fire Operations Taylor Johnson brought the Council up-to-date since his transition to Chief and Director. Membership is holding steady at 40 so the department is focusing on retention rather than recruitment. The department has 2,293 training hours, responded to 218 incidents with 60 of them being fire alarm responses. Director Taylor spoke about the radios in the 2033-24 budget and airpacks for the 2024-25 budget. He added that a fire truck committee will be established.

Adoption of the Agenda

Mayor Wells called for discussion of the Agenda. Town Manger Rob Taylor asked that a 1 year hunting lease be added. Council Member Frank Brinkley made a motion to adopt the agenda

with the addition, seconded by Council Member Francisco Rivas-Diaz and approved by unanimous vote.

### Public Comment Period

Margaret Miles said back in 2017 requested that something be done about the salvage yard near her house. Ms. Miles was told that the property owner would plant some trees. She said since it has been so long, she would rather have a fence than trees. She also asked that some yard waste be picked up and requested an adjustment to her water bill where an outside spigot ran for 3 days.

### Consent Agenda

Mayor Wells called for discussion of the minutes from the July 13, 2023 meeting. There being no additions or corrections Council Member Carter made a motion to approve the minutes as submitted. The motion was seconded by Council Member Brinkley and unanimously approved.

Finance Director Joseph Trollinger presented the tax report for the period ending 05/31/2023 stating that there was a significant increase in collections and the current collection rate is over 95%. Trollinger also provided separate figures for what was collected by Duplin County and what was collected by the Town (2020 and earlier) as requested by Council.

### Old Business

#### Adoption of Capital Improvement Plan (CIP)

Town Manager Taylor said that the updated five-year Capital Improvement Plan had been provided to the Council and as it is part of the FY 23-24 budget recommended it be officially adopted. Only the current year of the CIP becomes part of the annual budget.

Council Member Brinkley made a motion to adopt Resolution 23-24-01 Five-Year Capital Improvement Plan that was seconded by Council Member Tasha Herring-Redd and unanimously approved.

#### Application for State Loan/Grant for Maple Creek Pump Station Upgrade/Force Main and Gravity Sewer

Town Manager Taylor said this application is due to changes in the scope of the project and the time since the project was initiated. The Town will pay for a portion of the project related to the gravity sewer.

Council Member Jason Davis made a motion to adopt Resolution 23-24-06 to submit Application For State Loan/Grant Construction Of Maple Creek Pump Station Upgrade/Force Main and Gravity Sewer, seconded by Council Member Brinkley and approved by unanimous vote.

### New Business

#### Amendment to Airport Commission Bylaws

Airport Manager Gage King stated that the Airport Commission has recommended changing their Bylaws to permit the appointment of an at-large member. King added that he would be the one

appointed so he can continue to help move along the projects he has been working on for the last 6 years.

Council Member Brinkley made a motion to amend the Airport Commission Bylaws which was seconded by Council Member Carter and approved unanimously.

Council Member Davis made a motion to appoint Gage King to the Airport Commission as a non-voting at-large member for a 3 year term. The motion was seconded by Council Member Rivas-Diaz and approved by unanimous vote.

#### Appointment of Representative to Eastern Carolina Council (ECC) of Governments

Manager Taylor said that the departure of Gage King leaves the Town with no representative on the ECC and asked the Council to appoint Rod Fritz to complete the term.

Council Member Rivas-Diaz made a motion to appoint Rod Fritz as to the ECC to complete the term to expire December 2023, seconded by Council Member Brinkley and unanimously approved.

#### Renaming of Airport

Airport Manager King stated he has been working with the Airport Commission and Pender County to rename the facility with a geographically related name. He said that it will help with marketing the facility and that the name change is not to discount the contributions made by Representative David Henderson. He added that the Henderson family did not oppose the name change.

Council Member Brinkley made a motion to adopt Resolution 23-24-07 Renaming Of Henderson Field To Wallace-Pender Airport that was seconded by Council Member Herring-Redd and approved unanimously.

#### Resolution to Apply for Affordable Housing Development Funds

Manager Taylor said that an individual is looking to construct about 25-35 affordable housing units (apartments). The potential developer had met with Town staff to discuss locations and compliance with Town Zoning. The grant would be sponsored and run through the Town. In order to proceed a Resolution 23-24-08 To Apply For Affordable Housing Development Funds would need to be adopted.

Council Member Carter made a motion to adopt said Resolution. The motion was seconded by Council Member Rivas-Diaz and approved by 4:1 vote with Council Member Davis voting no.

#### Budget Amendments

Manager Taylor asked Council for approval of a Budget Amendment for some year-end adjustments, increasing some revenues and expenditures.

Council Member Herring-Redd made a motion to approve Budget Amendment FY 22-23-6 which was seconded by Council Member Davis and approved by unanimous vote.

#### 1 Year Hunting Lease

Airport Manager King stated that newly acquired land at the Airport was previously hunted by Keith Mote. Allowing him to continue to hunt this land benefits the Town as it keeps the deer population in check, reducing potential risk. The lease is for one year in the amount of \$626.45 or \$8.50 per acre.

Council Member Carter made a motion to approve the Hunting Lease, seconded by Council Member Davis and unanimously approved.

### Financial Reports

Finance Director Trollinger presented the financial reports for May and June with an emphasis on June activity showing favorable adherence to the budget and an 8.4% growth in sales tax.

### Council Reports

Council Member Rivas-Diaz mentioned the pothole on Raleigh and Clement. Manager Taylor said there is a valve at location that is being worked on.

Council Member Carter asked when Medical Village Drive is going to be paved? (next) He mentioned some citizens commenting about Town vehicles being seen outside of Town.

Council Member Davis said a little more pressure needs to be put on the tire shops particularly at the old Little Mint and the corner of Main St.

Council Member Herring-Redd stated she received a call from Howard Boney who lives on Lincoln Street and Teachey Road that the house in front of him needs to be mowed. Herring-Redd also asked about commercial trash pickup downtown as there's an overflowing dumpster.

### Mayor's Report

Mayor Wells said he had also received a complaint from a resident on Lincoln St.

### Town Manager's Report

Manager Taylor reported that materials were being delivered for the water wells, architect fees for the Clement Park Community building were too high so it will be done the same way as the Public Services building, the project at Little Rockfish Creek should start this week and work is beginning on Currie-Duplin Street drainage. The Animal Control issue has been worked out with Southeastern Wildlife already doing contact work for the Town and monthly newsletter that will be sent out with the water bills and posted online is in the works.

Manager Taylor said the Duplin County Municipal Association meeting is next Thursday, August 17 at 6pm at the Rose Hill Restaurant. Council Members Rivas-Diaz and Herring-Redd said they would attend.

With there being no other business to discuss at this time, Council Member Brinkley made a motion to adjourn which was seconded by Council Member Carter and approved unanimously.

Respectfully submitted,

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Jason Wells, Mayor

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Jacqueline Nicholson, MMC, NCCMC  
Town Clerk

STATE OF NORTH CAROLINA

TOWN OF WALLACE

RESOLUTION 23-24-01

Adoption of Five-Year Capital Improvement Plan

**WHEREAS**, the Town Council of Wallace, North Carolina has reviewed the Five-Year Capital Improvement Plan (CIP) as presented by staff; and

**WHEREAS**, the Council desires to formally adopt the plan,

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of Wallace, North Carolina that the Town's Five-Year Capital Improvement Plan effective July 1, 2023 is hereby approved and adopted.

This Resolution shall take effect immediately upon its passage.

Adopted this the 10<sup>th</sup> day of August 2023

\_\_\_\_\_  
Jason Wells, Mayor

Attest:

\_\_\_\_\_  
Jackie Nicholson, Town Clerk

{SEAL}

STATE OF NORTH CAROLINA

TOWN OF WALLACE

RESOLUTION 23-24-06

**APPLICATION FOR STATE LOAN/GRANT CONSTRUCTION OF MAPLE CREEK PUMP STATION UPGRADE/FORCE MAIN AND GRAVITY SEWER**

**WHEREAS**, The Town of Wallace has need for and intends to construct, plan for, or conduct a study in a project described as construction of Maple Creek Pump Station Upgrade/Force Main and Gravity Sewer **and**,

**WHEREAS**, The Town of Wallace intends to request State loan and/or grant assistance for the project,

**NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WALLACE:**

That Town of Wallace, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Wallace to make a scheduled repayment of the loan, to withhold from the Town of Wallace any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Larry Bergman, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 10<sup>th</sup> day of August, 2023

\_\_\_\_\_

Jason Wells, Mayor

Attest:

\_\_\_\_\_

{SEAL}

Jackie Nicholson, Town Clerk

The undersigned duly qualified and acting Town Clerk of the Town of Wallace does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

(Signature of Recording Officer)

\_\_\_\_\_

(Title of Recording Officer)



STATE OF NORTH CAROLINA

TOWN OF WALLACE

RESOLUTION 23-24-07

Renaming of Henderson Field to Wallace-Pender Airport

**WHEREAS**, the Airport Advisory Board is an appointed body established to advise the Mayor and Town Council on long-range and Town-wide matters related to the airport; and

**WHEREAS**, Henderson field is undergoing significant improvements and expansion; and

**WHEREAS**, the Airport Advisory Board recommends Henderson Field be renamed to better market the geographical location and future expansion of the airport,

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of Wallace, North Carolina that Henderson Field be renamed the Wallace-Pender Airport.

This Resolution shall take effect immediately upon its passage.

Adopted this the 10<sup>th</sup> day of August 2023

\_\_\_\_\_  
Jason Wells, Mayor

Attest:

\_\_\_\_\_  
Jackie Nicholson, Town Clerk

{SEAL}

STATE OF NORTH CAROLINA

TOWN OF WALLACE

**RESOLUTION 23-24-08**

**Resolution to Apply for Affordable Housing Development Funds**

**WHEREAS**, The Town of Wallace Proposes to apply for funds under the Affordable Housing Development Fund through the North Carolina Office of Recovery and Resiliency (NCORR), and;

**WHEREAS**, The Town of Wallace has discussed this project with B&B Development, LLC

**NOW, THEREFORE, BE IT RESOLVED**, by town council members that the Town of Wallace hereby selects B&B Development, LLC. as a partner in the aforementioned project to develop and own an affordable housing project in the Town of Wallace.

This Resolution shall take effect immediately upon its passage.

Adopted this the 10<sup>th</sup> day of August 2023

\_\_\_\_\_  
Jason Wells, Mayor

Attest:

\_\_\_\_\_  
Jackie Nicholson, Town Clerk

{SEAL}

**TOWN OF WALLACE  
BUDGET ORDINANCE AMENDMENT #6  
GENERAL FUND  
Fiscal Year 22-23**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2023

<b>Section I:</b>	<b>General Fund</b>		
<b>Account Number</b>	<b>Account Description</b>	<b>Increase</b>	<b>Decrease</b>
59-5900-315	Fuel	\$5,000.00	-
59-3360-046	Stormwater Fees	\$5,000.00	-
10-5800-451	Contract Services-Sanitation	\$80,000.00	-
10-3650-010	Recreation Revenues	\$30,000.00	-
10-3290-000	Investment Earnings	\$50,000	-
	<b>TOTALS</b>	<b>\$170,000.00</b>	<b>-</b>

Year end adjustments to budget. Increased revenues and increased expenditures..

**Section II: Copy to Finance Director**

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

**Adopted this August 10, 2023**

Attest:

\_\_\_\_\_  
Jackie Nicholson  
Town Clerk

\_\_\_\_\_  
Jason Wells  
Mayor