

TOWN OF WALLACE
MONTHLY TOWN COUNCIL MEETING
October 10, 2019
7:00 pm

The Wallace Town Council held its regularly scheduled monthly meeting in the Council Chambers at the Town Hall.

The following Governing Body members were present:

- Charles C. Farrior, Jr., Mayor
- Council Member/Mayor Pro-Tem Warren Hepler
- Council Member Frank Brinkley
- Council Member Wannetta Carlton
- Council Member Jeff Carter
- Council Member Jason Wells

The following members of the Governing Body were absent:

NONE

Also Present were:

| | |
|---|---|
| Larry Bergman, Town Manager | Ricky Raynor, Collection & Distribution System Supervisor |
| Jackie Nicholson, Town Clerk | Sharon Robison, Library Director |
| Anna Heath, Town Attorney | Peggy Updike, PS Administrative Assistant |
| David Bizzell, Parks & Recreation Director | Jerry James |
| Brent Dean, Acting Public Services Director | Jody Brooks |
| Shameshia Fennell, Finance Director | Davis Carr |
| Rod Fritz, Planning Director | Francisco Rivas-Diaz |
| Gage King, Airport Manager | Darlene Leysath |
| Chris Martin, Tax Administrator | Joseph Merritt |
| David Morgan, Police Captain | Abby Cavanaugh, Duplin Times |

Mayor Charley Farrior called the regular meeting to order with a quorum of the governing body members present. The invocation was given by Town Attorney Anna Heath.

The Pledge of Allegiance was recited.

Adoption of the Agenda

Mayor Farior called for discussion of the agenda and said he would like to add a closed session at the end of the meeting to discuss industrial development. Council Member Jason Wells made a motion to adopt the agenda as amended. The motion was seconded by Council Member Frank Brinkley and approved by unanimous vote.

Public Comment Period

There were no comments from the public.

Presentations/Proclamations

Mayor Farior administered the Oath of Office for Town Manager Larry Bergman.

Consent agenda

Minutes from the September 12, 2019 monthly meeting

Mayor Farior called for discussion of the minutes. Council Member Wells made a motion to approve the minutes as submitted. The motion was seconded by Council Member Wannetta Carlton and approved by unanimous vote.

Tax Report

Tax Administrator Chris Martin presented the Tax Report for the period ending October 10, 2019 and said that collections were up 1.58% compared to last year, up 0.87% compared to the 10-year overall and \$2,161.41 was received from payment plans. Mr. Martin provided a list of the top ten (10) tax delinquencies by amount per which the Council indicated he pursue aggressively.

Tax Releases

Mr. Martin asked the Council to approve the release the following tax liabilities and issue refunds where indicated:

| Acct # | Name | Reason | Amount |
|--------|--------------------------|----------------------------|-----------------|
| 3018 | AGCO Finance, LLC | County used wrong schedule | \$62.40 |
| 3144 | Marlin Leasing, Inc. | Wrong value | \$5.12 |
| 3109 | Dustin and Polly Hatcher | Already paid | \$282.57 |

Bold denotes refund

Council Member Warren Hepler made a motion to approve the above listed releases and refunds. The motion was seconded by Council Member Wells and approved by unanimous vote.

Budget Amendments

Finance Director Shameshia Fennell presented budget amendments for Council approval.

Ms. Fennell said that budget amendment #1 had already been approved but there was a change due to cost adjustments. Council Member Brinkley made a motion to approve budget amendment #1 which was seconded by Council Member Carlton and approved by unanimous vote.

Ms. Fennell stated that budget amendment #4 was at the request of a department head. Council Member Wells made a motion to approve budget amendment #4. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Ms. Fennell said that budget amendment #6 was for the Airport Fuel Farm project. Council Member Wells made a motion to approve budget amendment #6 which was seconded by Council Member Hepler and approved by unanimous vote.

Old Business

Harvell Building Lease Agreement

Planning Director Rod Fritz said at the September meeting the Council approved lease negotiation for the building in return for renovation. The building has been prepared and made ready for renovation. Mr. Fritz requested the Council to adopt a Resolution of Intent to Lease Property and approve execution of the proposed lease.

Council Member Hepler made a motion to approve the lease agreement with Mr. Norwood "Butch" Cavanaugh. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Request for Proposals – Campbell Center Renovation

Parks & Recreation Director David Bizzell presented a Request for Proposals (RFP) for renovations to the Campbell Center. The Council discussed the proposed RFP and indicated a couple of items needed a bit more specificity.

The Council took no action on this matter.

Appointment to Wallace ABC Board

Mayor Farris said that at the last meeting he had asked the Council to think about who could be appointed to the Wallace ABC Board upon the expiration of Henry Campbell's term.

Council Member Wells made a motion to appoint Jody Brooks to the ABC Board for a three (3) year term beginning in January 2020 to expire in December 2022. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

New Business

Update Interlocal Agreement (ILA) - Teachey

Public Services Director Brent Dean said that in the process of getting funding approved for the two (2) new wells the State has required that the ILA with the Town of Teachey be updated.

Council Member Hepler made a motion to approve the proposed contract extension which was seconded by Council Member Wells and approved by unanimous vote.

Petition for Annexation – Poston Baptist Church

Planning Director Fritz stated that on September 16, 2016 Poston Baptist Church submitted an application for voluntary contiguous annexation and asked the Council to direct the Clerk to investigate the sufficiency of the petition.

Council Member Wells made a motion to adopt a Resolution Directing the Clerk to Investigate a Petition Received Under GS 160A-31. The motion was seconded by Council Member Jeff Carter and approved by unanimous vote.

Petition for Annexation – Brick City Solar Farm

Planning Director Fritz stated that on August 8, 2019 Cypress Creek Renewables (Brick City Solar Farm) has submitted an application for voluntary contiguous annexation and asked the Council to direct the Clerk to investigate the sufficiency of the petition.

Council Member Carter made a motion to a Resolution Directing the Clerk to Investigate a Petition Received Under GS 160A-31 which was seconded by Council Member Carlton and approved by unanimous vote.

Approval of Airport Ordinance Amendments

Airport Manager Gage King said that the request to amend the Airport Minimum Standards provides greater control of any business located at the Airport.

Council Member Brinkley made a motion to approve an amendment for Airport Minimum Standards For Commercial Activities (FBO/SASO/10). The motion was seconded by Council Member Wells and approved by unanimous vote.

Mr. King stated that the Airport Rules and Regulations are being amended to support the changes to the Minimum Standards.

Council Member Wells made a motion to approve an amendment for Airport Rules And Regulations which was seconded by Council Member Hepler and approved by unanimous vote.

Work Authorization Approval – Cost Estimates - Airport

Airport Manager King presented Work Authorization No. 19-01 for cost estimates associated with the runway extension and road relocation project at Henderson Field. Mr. King added that this includes drawings and a phasing plan required by the North Carolina Department of Transportation (NCDOT) which has reviewed and approved the scope of work and fees. No local match is required as it will be funded with Non-Primary Entitlement (NPE) Grant Funds.

Council Member Carter made a motion to approve Work Authorization No. 19-01. The motion was seconded by Council Member Hepler and approved by unanimous vote.

Finance Director Fennell asked the Council to approve budget amendment #7 as it is related to this work authorization.

Council Member Wells made a motion to approve budget amendment #7 which was seconded by Council Member Carlton and approved by unanimous vote.

Work Authorization Approval – Automated Weather Observation System (AWOS) - Airport

Airport Manager King presented Work Authorization No. 19-02 for consulting services and purchase of 31.25 acres of land adjacent to the airport. Mr. King said that the land would be used as the buffer required for an AWOS. He added that these systems are used by the National Oceanic and Atmospheric Administration (NOAA), weather stations and pilots. A 10% local match is required and nearly all of the funds have been budgeted for this fiscal year.

Council Member Hepler made a motion to approve Work Authorization No. 19-02 contingent upon an Independent Fee Audit (IFA) that was seconded by Council Member Brinkley and approved by unanimous vote.

Finance Director Fennell asked the Council to approve budget amendment #8 as it is related to this project.

Council Member Hepler made a motion to approve budget amendment #8 which was seconded by Council Member Wells and approved by unanimous vote.

Approval of Offer to Purchase Property

Mayor Farrior said that this matter had been discussed previously and the Council had approved making a verbal offer on the property adjacent to the Town Hall which was accepted. The Mayor asked the Council to approve his signing a formal offer to purchase the Elias property.

Council Member Hepler made a motion to authorize the mayor execute an Offer to Purchase and Contract with Theresa Brooks Elias in the amount of \$95,000. The motion was seconded by Council Member Brinkley and approved by unanimous vote.

Finance Director Fennell asked the Council to approve budget amendment #5 as it is related to this purchase of property.

Council Member Brinkley made a motion to approve budget amendment #5 which was seconded by Council Member Carter and approved by unanimous vote.

Financial Reports

Finance Director Fennell presented the financial reports and said that she added an irrigation report and collections of past due accounts. Ms. Fennell added that the sales tax received in July, August and September is the highest amount the Town has received in over ten (10) years and that 48% of the ad valorem taxes have been collected for this year.

Hurricane Florence Report

Finance Director Fennell presented the Hurricane Florence report that a check from insurance in the amount of \$116,000 which would reduce the amount of some FEMA reimbursements.

Council Reports

Council Member Carter asked if the work on the water tank at Town Hall was complete? It is, although all the antennas have not been put back yet.

Council Member Wells brought up the issue of tractor trailers parking in residential districts. Capt. David Morgan said he would take care of that.

Council Member Carlton said that a resident has been calling her frequently regarding an overgrown lot.

Mayor's Report

Mayor Farris asked the Council about continuing the meeting to discuss some items that require in-depth discussion. The Council decided to meet on Wednesday, October 16 at 5:30 pm.

Mayor Farris asked about pictures of the old Stevcoknit Plant that were given to him. It was suggested that they been cleaned up and displayed prominently in the Town Hall. The Council concurred.

Department Head Reports

Rod Fritz, Town Planner, reported on zoning permits and zoning violations, Façade Grant for Curt Simpson and a Special Use Permit (SUP) application. Mr. Fritz said that he was also looking at some mobile home lots on Hwy 41 in the R-6MH (residential, minimum lot size 6,000 sq.ft., mobile home allowed) that are smaller than 6,000 sq.ft. which will be discussed at a future work session.

David Morgan, Police Captain, talked about the Governor's Crime Commission (GCC) grant application submitted for items associated with active threats/shooter response, the department's coat drive, Trick-or-Treat Street and training.

David Bizzell, Parks & Recreation Director, said that his Flag Football Team won their game by a score of 16-6. He added that the Boy Scout Fishing Tournament at Boney Mill Pond had a good turnout.

Sharon Robison, Library Director, said that Ayden Fussell made a donation to the Library to help fund another book for the story walk project, Crochet Club will be making scarves for Operation Gratitude which sends care packages to deployed troops and first responders at home. Ms. Robison added that the fall pre-school programs have started.

Gage King, Airport Manager reported that fuel sales were a little slow and the fuel farm project is going well.

Brent Dean, Acting Public Services Director, said the lift stations in River Landing were back on-line, the street sweeper repairs have been completed and utilities are marked at the locations for the stop signs. Mr. Dean added that the intersection of Main St. and Cumberland has been dug up to try to find the source of the water puddling there and that the fire hydrant need to be repaired. Unless something else is determined, he said he planned to back fill it and pave it.

Shameshia Fennell, Finance Director, reported that Business Registration licenses have been mailed, the sales tax refund report is complete and the total refund is approximately \$70,000. A five percent (5%) sewer fee increase for Burgaw had been implemented. Ms. Fennell added that the 2018-19 pre-audit began on October 3 and completed on October 4. Two (2) finance department employees, Carrie Gurganious and Lillie Winston will be attending Debt Set Off Training on October 30.

Jackie Nicholson, Town Clerk, told the Council that the transition to bi-weekly payroll did not go all that smoothly but it has been accomplished. Ms. Nicholson informed the Council that she would be attending the OMPO (Organization of Municipal Personnel Officers) next week and asked for a head count for the Duplin County Municipal Association meeting next Thursday.

Town Manager's Report

Town Manager Larry Bergman reported on the following:

- Town of Wallace was featured in an issue of *Where to Retire* magazine
- Working on Cat A (debris removal) FEMA reimbursements in the amount of \$300,000
- TOT (Tons of Trash) contract expires July 2020 and the renewal contract has not been signed, options to consider will be researched
- Town Cleaning Services – looking at options such as full-time or part-time staff

Closed Session

Council Member Wells made a motion to go into closed session to discuss an economic development issue (G.S. 143-318.11(a)(4)). The motion was seconded by Council Member Carlton and approved by unanimous vote.

The Council and Mayor discussed a project where the scope has significantly changed which affects other elements of the project. Additional information will be considered when it becomes available.

Council Member Hepler made a motion to end the closed session that was seconded by Council Member Wells and approved by unanimous vote.

With there being no other business to discuss at this time, Council Member Carlton made a motion to recess the meeting until 5:30 pm on Wednesday, October 16, 2019. The motion was seconded by Council Member Wells and approved by unanimous vote.

Respectfully submitted,

Charles C. Farrior, Jr., Mayor

Jacqueline Nicholson, CMC, NCCMC
Town Clerk

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #1
BATCH 30281
FOR BUDGET 2019-2020**

| | | | |
|--|-----------------------------|--------------------|--------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | General Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 10-3310-000 | Rent – Town Hall Facilities | | \$5,000.00 |
| 10-3310-015 | Town Land Rent | | \$900.00 |
| 10-3310-041 | Tower Rent | | \$8,323.00 |
| Section II: | General Fund | | |
| <u>Expenditures:</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 10-5000-150 | Maint/Repair Facilities | \$11,523.00 | |
| 10-5400-450 | Contracted Services | \$2,700.00 | |
| | TOTAL: | \$14,223.00 | \$14,223.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Fariior, Jr., Mayor

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #4
BATCH 30736
FOR BUDGET 2019-2020**

| | | | |
|--|-------------------------------|--------------------|--------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | General Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 10-3650-650 | Parks & Rec Donations | | \$1,000.00 |
| <u>Expenditures:</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 10-5800-451 | Contracted Services TOT | | \$109.00 |
| 10-5800-450 | Tipping & Disposal Fees | \$109.00 | |
| 10-5000-020 | Salaries - Building | | \$2,500.00 |
| 10-5000-150 | Maint/Repair Facilities | \$2,500.00 | |
| 10-6200-150 | Maint/Repair Facilities | \$1,000.00 | |
| Section II: | Water & Sewer Fund | | |
| <u>Expenditures</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 30-8300-530 | Dues & Subscriptions | | \$1,638.00 |
| 30-8300-570 | Miscellaneous Expense | \$1,638.00 | |
| 30-8300-150 | WWTP Maintenance | | \$6,500.00 |
| 30-8300-330 | Department Supplies | \$6,500.00 | |
| | TOTAL: | \$11,747.00 | \$11,747.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farrior, Jr., Mayor

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #6
BATCH 30933
FOR BUDGET 2019-2020**

| | | | |
|--|-------------------------------------|--------------------|--------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | Airport Capital Project Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 63-3010-100 | Town of Wallace Match | | \$689.60 |
| 63-3010-125 | Pender County Match | | \$689.60 |
| 63-3010-350 | NPE | | \$12,412.80 |
| Section II: | Airport Capital Project Fund | | |
| <u>Expenditures</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 63-7510-102 | Preliminary | | \$3,880.00 |
| 63-7510-104 | Engineering | \$3,880.00 | |
| 63-7510-106 | Construction | \$13,792.00 | |
| | TOTAL: | \$17,672.00 | \$17,672.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farris, Jr., Mayor

RESOLUTION OF INTENT TO LEASE PROPERTY

WHEREAS, N.C.G.S. 160A-272 authorizes the Town Council to lease property; and

WHEREAS, the Town Council of the Town of Wallace (“Town”) has determined that the real property of the Town described below will not be needed by the Town for a term of two (2) years:

The building and 1.1 acres immediately surrounding the building located at 683 E. Southerland Street, Wallace, NC 28466. The lease area includes approximately 1.1 acres in a roughly rectangular shape surrounding the building with a Northern and Southern proposed lease line of 270 feet. A Western lease line of 195 feet and an Eastern lease line of 150 feet. The Western most lease line is intersected at 96 feet directly west of the southwest corner of the existing building.

WHEREAS, Norwood Butch Cavanaugh has requested to lease the above-described property for period of two (2) years; and

WHEREAS, the Town Council adopted a resolution on August 8, 2019 of it’s intent to lease the above-described property at its regular meeting on October 10, 2019; and

WHEREAS, the Town Clerk published a public notice in The Duplin Times Newspaper on September 11, 2019 describing the property to be leased, stating the annual rental payments, and announcing the Council’s intent to authorize the lease at its next regular meeting, pursuant N.C.G.S. 160A-272;

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Wallace meeting in regular session that:

1. The Town Council has determined that the property is not necessary during the term of the lease.
2. That the Town Council of the Town of Wallace authorizes the lease of the property to Norwood Butch Cavanaugh for a term of two (2) years.
3. That the Town Manager Laurence C. Bergman is duly authorized to execute the attached Lease.

Adopted this the 10 day of October, 2019

By: _____

Charles C. Farrior, Jr., Mayor

Attest:

Jacqueline Nicholson, Town Clerk

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on September 16, 2019 by the Town Council of the Town of Wallace; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk of Wallace before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Wallace, deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wallace, that;

The Town of Wallace Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Wallace Town Council the result of her investigation.

Charles C. Farris, Jr., Mayor

ATTEST:

Jacqueline Nicholson, Town Clerk

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER G.S. 160A-31

WHEREAS, a petition requesting annexation of an area described in said petition was received on August 08, 2019 by the Town Council of the Town of Wallace; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk of Wallace before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Wallace, deems it advisable to proceed in response to this request for annexation;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Wallace, that;

The Town of Wallace Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Board of Commissioners the result of her investigation.

Charles C. Farris, Jr., Mayor

ATTEST:

Jacqueline Nicholson, Town Clerk

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #7
BATCH 30934
FOR BUDGET 2019-2020**

| | | | |
|--|-------------------------------------|--------------------|--------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | Airport Capital Project Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 63-3015-300 | DOA | | \$2,519.00 |
| 63-3015-350 | NPE | | \$22,671.00 |
| Section II: | Airport Capital Project Fund | | |
| <u>Expenditures</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 63-7515-102 | Preliminary | \$25,190.00 | |
| | TOTAL: | \$25,190.00 | \$25,190.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farrior, Jr., Mayor

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #8
BATCH 30935
FOR BUDGET 2019-2020**

| | | | |
|--|-------------------------------------|---------------------|---------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | Airport Capital Project Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 63-3020-100 | Town of Wallace Match | | \$8,727.00 |
| 63-3020-125 | Pender County Match | | \$8,727.00 |
| 63-3015-350 | NPE | | \$157,079.00 |
| Section II: | Airport Capital Project Fund | | |
| <u>Expenditures</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 63-7520-102 | Preliminary | \$8,430.00 | |
| 63-7520-103 | Land Structures and Right of Way | \$163,403.00 | |
| 63-7520-104 | Engineering | \$2,700.00 | |
| | TOTAL: | \$174,533.00 | \$174,533.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farris, Jr., Mayor

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT #5
BATCH 30739
FOR BUDGET 2019-2020**

| | | | |
|--|----------------------------|--------------------|--------------------|
| BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the budget for the fiscal year ending June 30, 2020: | | | |
| Section I: | General Fund | | |
| <u>Revenues:</u> | | | |
| Account Number | Account Description | Decrease | Increase |
| 10-3990-000 | Appropriated Fund Balance | | \$97,000.00 |
| Section II: | General Fund | | |
| <u>Expenditures:</u> | | | |
| Account Number | Account Description | Increase | Decrease |
| 10-5300-720 | Capital Outlay - Facility | \$97,000.00 | |
| | TOTAL: | \$97,000.00 | \$97,000.00 |

Section III: Copy to Finance Director:

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this the 10th day of October, 2019

Attest: _____
Jacqueline Nicholson, Town Clerk

Charles C. Farrior, Jr., Mayor