

TOWN OF WALLACE
MONTHLY TOWN COUNCIL MEETING
January 13, 2011
7:00 PM

The Wallace Town Council held it's regularly scheduled monthly meeting in the Council Chambers at the Town Hall.

The following Governing Body members were present:

Charles C. Farrior, Jr., Mayor
Councilman/ Mayor Pro-tem David Jordan
Councilman Warren Hepler
Councilman Jeffrey Carter
Councilman Graham Kilpatrick
Councilman Michael Blackburn

The following members of the Governing Body were absent:

NONE

Also present were:

Matt Livingston, Town Manager	Greg Cave, Wallace Fire
Jackie Nicholson, Town Clerk	Connie Huffman, CPA
Richard Burrows, Town Attorney	Davis Carr, Robert H. Goslee & Associates
Kathy Hubbard, Tax Collector	Gretchen Hooks, Flex Pay
Anna Godbold, Finance Officer	Jason Epley, Benchmark
Jerry James, Public Works Director	Vagn Hansen, Benchmark
Kris Bryant, Library Director	Brenda Veal
James Gantt, Wallace PD	Norman Preston
David Bizzell, Parks & Recreation Director	Lou Powell, Chamber of Commerce Director
Bobby Maready, Police Chief	Jennifer Grier, Wallace Enterprise
Bill Cook, Airport Manager	

Mayor Farrior called the regular meeting to order with a quorum of the governing body members present and gave the invocation.

The Pledge of Allegiance was recited.

Presentation by Gretchen Hooks with Flex Pay for outsourcing payroll

Ms. Gretchen Hooks, District Manager, provided the Council with an overview of this company based in Winston-Salem. The direct deposit stubs and/ or checks are delivered by courier. Ms. Hooks stated that as part of the payroll processing services Flex Pay processes and files weekly, monthly, quarterly taxes and is responsible for accurate and timely filing and provides W-2's annually.

Presentation by Jason Epley with Benchmark for economic revitalization

Mr. Jason Epley, Benchmark, made a power point presentation outlining his plan for working with the Town of Wallace on economic revitalization.

Presentation of the FY 2009-10 audit by Connie Huffman, CPA

Ms. Connie Huffman, CPA presented the highlights of the FY 2009-10 audit.

Public comment period

There were no comments from the public at this time.

Consent agenda – Minutes for December 9, 2010 regular Town Council meeting

Mayor Farris called for discussion of the minutes from the December 9, 2010 monthly meeting. Councilman Blackburn said on page 2 the paragraph regarding change order #6 needed to be reworded as did the paragraph regarding change order #8 and on page 3 the fire department is preparing for a North Carolina Insurance Rating Inspection, not an ISO. There being other corrections or additions Mayor Farris called for a motion to approve the minutes as corrected. Councilman Blackburn made a motion as such. The motion was seconded by Councilman Kilpatrick and approved by unanimous vote of the Council.

Requests for proposals from aviation consulting firms

Mayor Farris called on Manager Livingston to bring the Council up-to-date on the matter under discussion. Manager Livingston stated that in order to be in compliance with FAA guidelines the Town should solicit bids for services every 5 years. Manager Livingston said that Bill Cook has provided him with a list of qualified aviation consultants and asked the Council to approve the solicitation of bids.

Mayor Farris called for a motion to approve the solicitation of bids for aviation consulting services. Councilman Jordan made a motion that was seconded by Councilman Carter

and approved by unanimous vote of the Council.

Discussion and adoption of budget calendar

Mayor Farris called on Manager Livingston to bring the Council up-to-date on the matter under discussion. Manager Livingston said that the budget calendar helps to organize and coordinate the budget process and asked the Council to adopt the proposed budget calendar.

Mayor Farris called for a motion to adopt the proposed budget calendar. Councilman Blackburn made a motion as such. The motion was seconded by Councilman Jordan and approved by unanimous vote of the Council.

Adoption of Code of Ethics policy

Mayor Farris called on Manager Livingston to bring the Council up-to-date on the matter under discussion. Manager Livingston presented a Resolution Adopting A Code Of Ethics Policy For The Wallace Town Council as required by HB 1452.

Councilman Hepler made a motion to adopt the resolution. The motion was seconded by Councilman Carter and approved by unanimous vote of the Council.

Regional WWTP construction update

Public Works Director Jerry James reported that there is steady progress being made.

NC Insurance Rating Inspection preparations update

Mr. Greg Cave, Wallace Fire Department provided the Council with an update on the preparations for the inspection.

Auditor contract amendment

Mayor Farris called on Manager Livingston to bring the Council up-to-date on the matter under discussion. Manager Livingston stated that mainly because of the complexity of the grants revenue and expenditures for the WWTP the auditor spent additional time completing the work and has submitted and amended contract with a revised amount. The original contract was in the amount of \$15,065 and the revised contract \$16,715.

Mayor Farris called for a motion. Councilman Carter made a motion to pay the amount in the original contract. The motion was seconded by Councilman Kilpatrick and approved by 4:1 vote of the Council with Councilman Hepler voting no.

Request for proposals for auditing services

Mayor Farrow called on Manager Livingston to bring the Council up-to-date on the matter under discussion. Manager Livingston stated that Connie Huffman has elected not to submit a proposal for next years audit and asked the Council to approve the solicitation of proposals for auditing services beginning with the Town's audit for FY 2010-11.

Mayor Farrow called for a motion to solicit proposals for auditing services. Councilman Hepler made a motion as such. The motion was seconded by Councilman Kilpatrick and approved by unanimous vote of the Council.

Discussion of strategic planning retreat

Manager Livingston and the Council established Friday, February 25 from 12:00 pm until and Saturday, February 26 from 7:00 am until for the annual retreat. The Department Heads will make their presentations on Friday. The meetings will take place at the Depot.

Tax report

The Tax Collection report for the period ending January 13, 2011 was presented for the Council's information.

Tax releases

Manager Livingston presented the following for release from their tax liability:

7341100	Billy O. Rivenbark	Reduced value	245.28
3317989	Great American Leasing Corp.	Out-of-town	38.21

Total releases \$283.49.

Mayor Farrow called for a motion to release these tax liabilities. Councilman Blackburn made a motion as such. The motion was seconded by Councilman Jordan and approved by unanimous vote of the Council.

Interfund transfers

Manager Livingston presented the following interfund transfers for the Council's information:

From	10-10-5300-160	Uniforms/ Turn-out gear	2,000.00
To	10-10-5300-360	Maint/repair equipment	2,000.00
From	10-00-4200-740	Capital outlay/ equipment	12,000.00
To	10-00-4200-220	Website expenses	12,000.00
From	30-91-8100-150	Water system maint	1,200.00

	30-91-8100-190	Water tap misc expense	1,200.00
From	10-20-5600-130	Utilities	10,000.00
To	10-20-5600-170	Vehicle maintenance	10,000.00
From	10-10-5100-020	Police salaries	335.37
To	10-10-5100-065	Unemployment expense	335.37
From	10-20-5600-330	Street dept. supplies	4,840.00
To	10-20-5600-065	Unemployment expense	4,480.00
From	10-80-6200-022	Umpires and Officials	660.00
To	10-80-6200-065	Unemployment expense	660.00

Councilmen's items

Councilman Jordan asked about notification during inclement weather. Manager Livingston said the Channel 6 in Wilmington and Channel 12 in New Bern would be contacted.

Councilman Kilpatrick said the fence on the Phillips property has not been put up yet. Manager Livingston stated that fencing material was on site and Mr. Phillips said he was going to put it up.

Councilman Carter asked how long the gas tanks have been in place at the airport. Also, a graph of fuel sales over the years would be nice.

Mayor's items

Mayor Farris said that the letter was sent to Mr. Worsley about not paying his invoice and asked Mr. Burrows if he had received a response. Mr. Burrows has not.

Mayor Farris indicated that he would like to proceed with the eviction at the airport.

Mayor said that the Town wants a contract for fuel at the airport and asked Bill Cook to contact Campbell Oil about this.

Manager items

Manager Livingston briefed the Council on the following items:

1. Work session – January 26, 2011 at 6:00 pm
2. Dirt at WWTP – Jerry James has someone who wants the spoils. The Council said ok provided a simple contract at his risk with a hold harmless clause.
3. Adverse weather/ dangerous conditions – the Council will receive an email.
4. Library project – contact Kim Miller when and if the program is refunded

Chief Bobby Maready said that the jail had been inspected and it needs some work in order to keep it open. Chief Maready said the Town is one of two municipalities with a

jail and should it close it would never re-open (because it would have to be brought up to current standards). Even though there is no magistrate to remand anyone to custody he would like to keep it open. It will cost approximately \$1,000 to do the necessary work.

There being no further business Mayor Farior called for a motion to adjourn Councilman Hepler made a motion as such. The motion was seconded by Councilman Blackburn and approved by unanimous vote of the Council. The meeting adjourned at 9:50 pm.

Respectfully submitted,

Charles C. Farior, Jr. , Mayor

Jacqueline Nicholson, CMC
Town Clerk

